Annotated Release Notes

TOPSpro Enterprise 3.0 Build 80
6/26/20

1. **New**: Agencies can now use TE to autogenerate student IDs. If autogeneration is turned on under **Organization → Agencies** then both TE and eTests will generate an ID when a new student is added to either TE or eTests.

   NOTE: The initial release of this feature requires the assistance of CASAS Tech Support. In subsequent releases, there will be a Data Manager Access Group setting that allows the agency to change the method of generating IDs without any CASAS intervention.

   This is VERY useful for the new program year (if you're not using a 3rd party SIS).

   There are three different auto-numbering schemes to choose from:
   - (A) Standard (random) – 3 to 6 char chosen length
   - (B) State Demographics (Name+DOB+counter) – 10 char fixed length
   - (C) Agency Demographics (Name+DOB+suffix) – 6 char fixed plus 3 to 6 char chosen length

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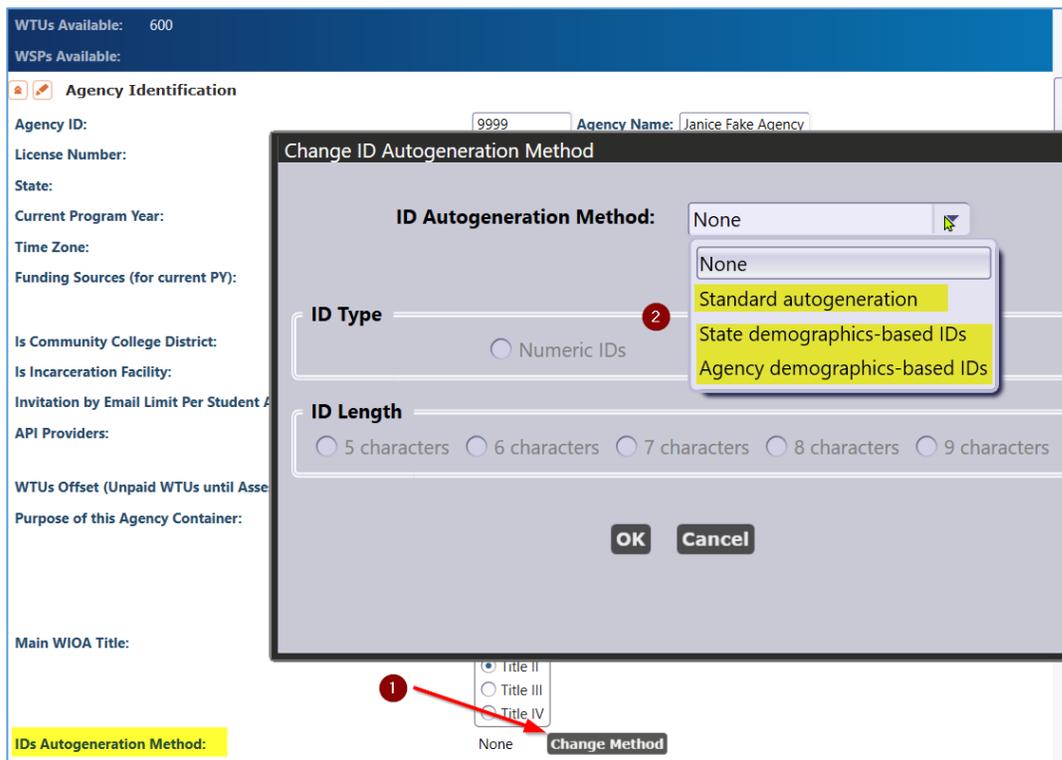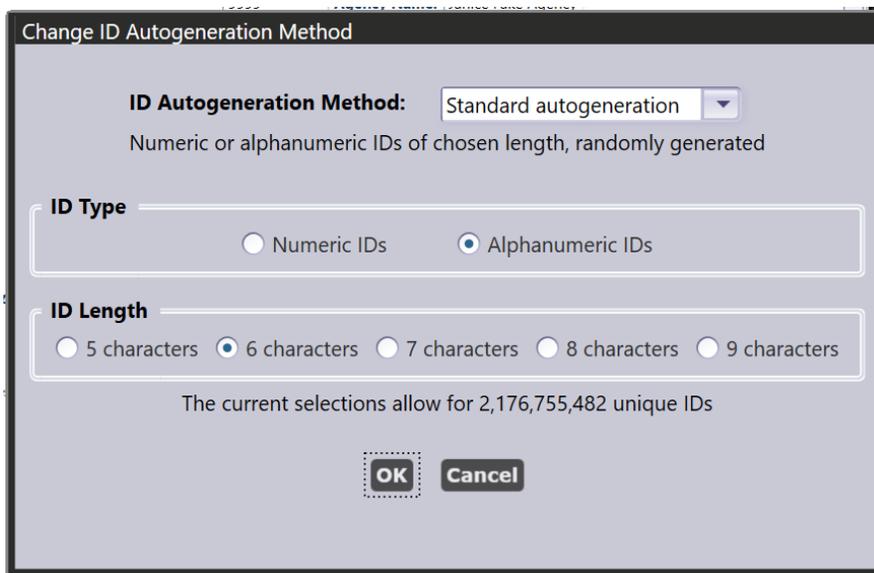
(A) When you click on the number of characters in the Student ID Length, TE will display how many unique student IDs are possible.
HINT: Using an ID Type of "Alphanumeric" (A-Z plus 0-9) generates a substantially larger number of unique IDs.

After you click <OK>, TE will prompt you to approve a quick analysis (no data will change, this is simply for internal purposes). Click <Yes>.
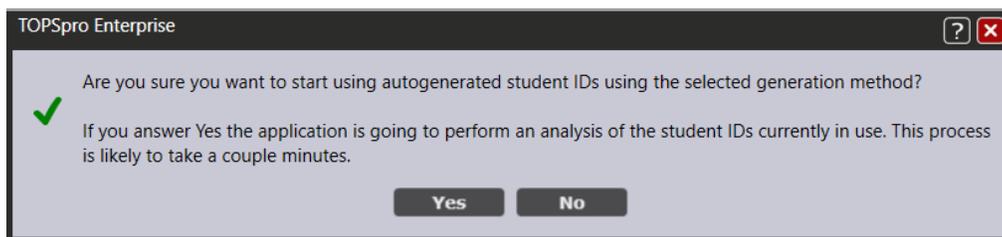
Now when you go to Records → Students → Demographics, you can create a <NEW> student and see they have an autogenerated ID (in this case, 6 alphanumeric characters):

(B) *The second option, State Demographics, is similar. This method generates a 10-char fixed-length alphanumeric code: LLFFMMaaaa (i.e., first 2 letters of Last name (TE) + first two letters of First name (ST) + Month (03) +alphanumeric counter (07Z6).*

Insider notes: the ID Type and ID Length choices will probably be removed from here in the next release since this formatting isn't user-modifiable.

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Student Information

Agency/Site: 9999 / 1 - 1

Student: TEST0307Z6 / Studentx Testx   Birth Date: 3/1/1993   Gender: Male

Add Entry/Update Record

Identification

Student ID: TEST0307Z6   Gender: ○ N/A   SSN:
                                        ● Male
Title: ○ Female   SSN Consent: Unkno...   ☐ Do
First Name: Studentx   ○ Non-binary
Middle Name: Data Sharing Consent: Unkno...
Last Name: Testx   Birth Date: 3/1/1993 ▼   SSID:

Education

Highest Year of School: 11   Highest Degree or Diploma: None

Text below highlighted

(C) The third option employs a "suffix" (in this example, 4 alphanumeric characters appended to the 6-character name+DOB). Selecting a value of 5 or 6

Change ID Autogeneration Method

ID Autogeneration Method: Agency demographics-based IDs ▼

IDs based on last name, first name and DOB, plus a variable-length DOB-related agency counter

ID Suffix Type
○ Numeric IDs   ● Alphanumeric IDs

ID Suffix Length
○ 3 characters ● 4 characters ○ 5 characters ○ 6 characters

The current selections allow for 1,679,615 unique IDs for students with the same month and day of birth

OK **Cancel**

NOTE: Using this method, when you create new a student record, the ID is blank until you click <SAVE>.   Then it is calculated and saved with the record.

2. **New**: Self-declared NRS Levels 1-6 can now be used for NRS Tables placement until an NRS approved pretest can be administered.

   This is also VERY useful for the new program year. Similar to a "self-reported level" used with HSE/HSD students who can be marked as ABE 5 at entry and ABE 6 at exit, to show the gain if they test above the usual pretest level. A recent OCTAE webinar and memo refers to this as "Provisional EFL Placement".
   ***OCTAE** 20-5: https://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/octae-pm-20-5-covid-faqs-final.pdf*

   Example: Student Yolanda D. is continuing her studies in the new program year 20-21. Based on her attendance hours (and possibly teacher recommendation) she should be provisionally assigned into the next EFL level (moving up from ABE 5 to 6).

   *Open the lister: **Records** → **Students** → **Records,** and search for the student. Edit her record, and click **<NEW>.** Set the Program Year, today's date, and set the **"Instructional Level"** to the desired EFL (in this case ABE 6). Click **<SAVE>.***

3. New: Filter by Funding Sources to NRS Core Performance Students Lister.
Added to differentiate between various CAEP and WIOA agency data.
Example: List only students participating in 243/IELCE.

*Open the lister: **Records → NRS Core Performance Students***
Click on the "Filter" tab at the top. Click on a "+" to add another filter criteria.

*… You'll see Agency Program Year: **Funding Sources***

4. **New**: Option to see tests marked as "Remote Tests" in Test Administrations report.

Run **Reports** → **CASAS eTests** → **Test Administrations**

From this report, you can right-click to analyze "Tests Population"

Test Administrations

06/26/2020
08:17:00

by Agency

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CTA2

Program Year: 2019-2020

Agency	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
4908 - Rolling Hills Adult School (RHAS)	75	920	372	501	284	237	361	122	245	325	567	7	4,016

Tests Population

Student Program Year Population

Program Year = 2019-2020, Agency = 4908 - Rolling Hills Adult School (RHAS), Month = Jun

Site	Stude... ID	Remote Test	Name	Assessment Date	Form	Scale Score	Accurate	Cons Estin
03 - RHAS:...	0807112	No	Brenda Godhasara	6/1/2020	913M	222	Yes	No
03 - RHAS:...	2150463	No	Alaan A. Donor	6/1/2020	913M	215	Yes	No
03 - RHAS:...	2105779	No	Adhaba Angelica Odero	6/1/2020	913M	210	Yes	No
03 - RHAS:...	2094932	No	Janeet Leticia Seehoffer	6/1/2020	913M	222	Yes	No
03 - RHAS:...	2140536	No	Qi Omar 000s98	6/1/2020	917M	234	Yes	No
03 - RHAS:...	1232473	No	Lucene Leticia Azeez	6/1/2020	917M	-	No	No
03 - RHAS:...	0763182	No	Nhac Justiniano	6/1/2020	917M	234	Yes	No

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5. **Updated**: *[North Carolina only]:* Proxy date range for North Carolina to April 2 – June 30.

6. **Updated** NRS Assessments Audit:

Start with any NRS report that allows a drill down to NRS Assessments Audit.
*Example: Run **Reports → Federal reports > NRS Tables 1-11** …. "Deselect All" and choose NRS Table 4.*
<GENERATE>

Hover your mouse over a non-zero value. You'll see a red box appear.
Right-click to choose "Drill Down to Assessments Audit".

  a. Renamed 'Hours Since Last Test' column to '**Hours Since Linked Pretest**'.
  b. Added drill down on **Hours Since Linked Pretest** to detail those hours
     This is a much better name for this column heading.
     A pre and post-test are "linked" if together they validate an MSG.

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Example: If a student takes a pretest followed by two post-tests a couple months apart, you'll want to know the total #hours of instruction between the pretest and the second post-test.

c. Removed unnecessary bold fonts. Only when there are multiple pairs to choose from the chosen one is highlighted in bold.

d. Updated drill down to **Student Class Record** to show only selected hours source.

7. Updated NRS Monitor:

Start with any NRS report that allows a drill down to NRS Assessments Audit.
*Example: Run **Reports → Federal reports > NRS Tables 1-11** …. "deselect all" and choose NRS Table 4.*
<GENERATE>
*Hover your mouse over a **name** in the Student column. You'll see a red box appear.*
Right-click to choose "Drill Down to Monitor".

*Or, you can generate the report directly from **Reports → Federal reports > NRS Tables Monitor***

a. Added drill down to Student Assessment Population Lister.

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b. Added drill down to PoP Audit.

(If this student had attendance during more than one PoP, there would be additional lines in the report above.)

c. Updated drill down to student class record to show only selected hours source.
d. Added drill downs on Number of Students field at the end of the report.

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8. **Fixed** an issue where drilldowns from students in El Civics Assessment Summary report were crashing.

9. **eTests Online**: Fixed an issue where the options to view active / inactive stations in Session Activity page were not working properly.

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10. **eTests**: Updated Remote Testing:

Watch this 4 min video to see the steps in sequence: *https://www.youtube.com/watch?v=iSiNEryBmaE*

    a. On the station registration and session activity pages, text updated to better reflect the two modes that can be used to register stations: "Register station with code" and "Register station with credentials".

b. Updated Add Station button functionality to display all registered stations. This includes both stations registered with the Station Registration Code and those registered using credentials.

c. All stations registered using the Station Registration Code or using credentials that are added to a remote session will have the Enable Tests button available.

d. Remote stations registered using the Station Registration Code will be automatically unregistered when the remote session is stopped.

11. **Updated** child listers not to show fields already shown by parent lister.

12. **Updated** Announcements functionality to improve loading speed for large announcements.

13. **eTests:** Fixed an issue for Math tests where the calculator was not working correctly.

14. **eTests:** Fixed an issue where the raw score values in Test Results lister were not displayed.

15. **eTests:** Fixed an issue where student selection in session configuration was not working correctly.

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1. **New Remote Testing** capabilities:
Watch this 4 min overview video: https://www.youtube.com/watch?v=iSiNEryBmaE

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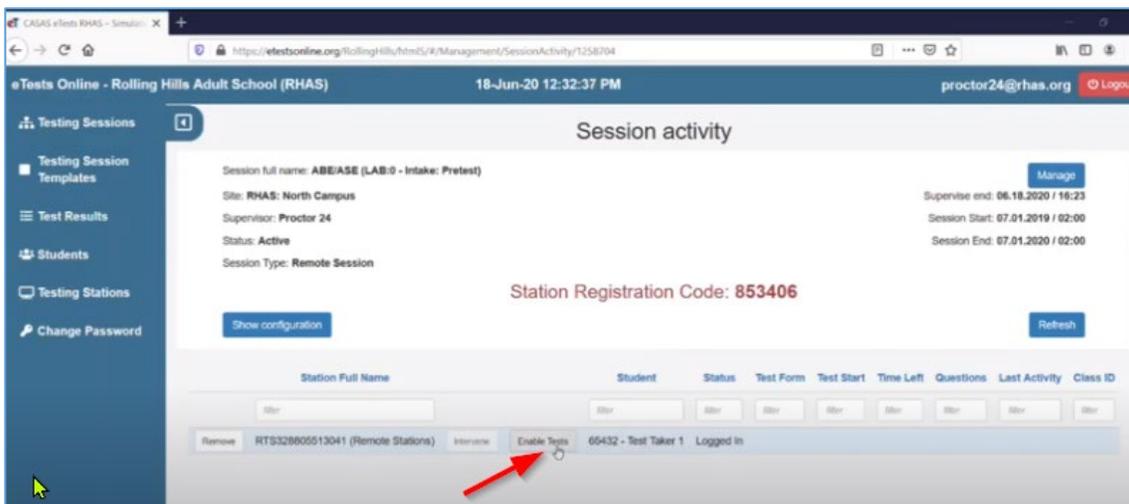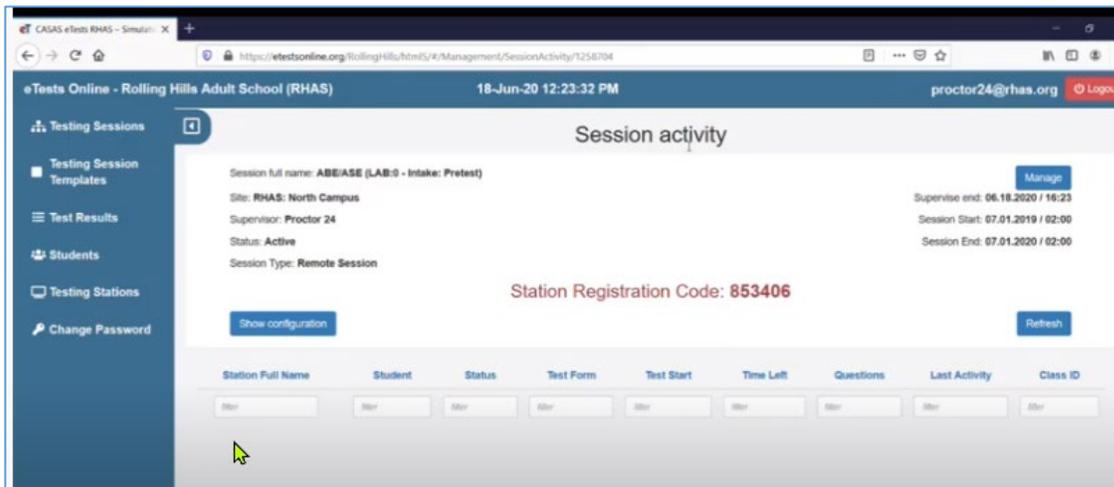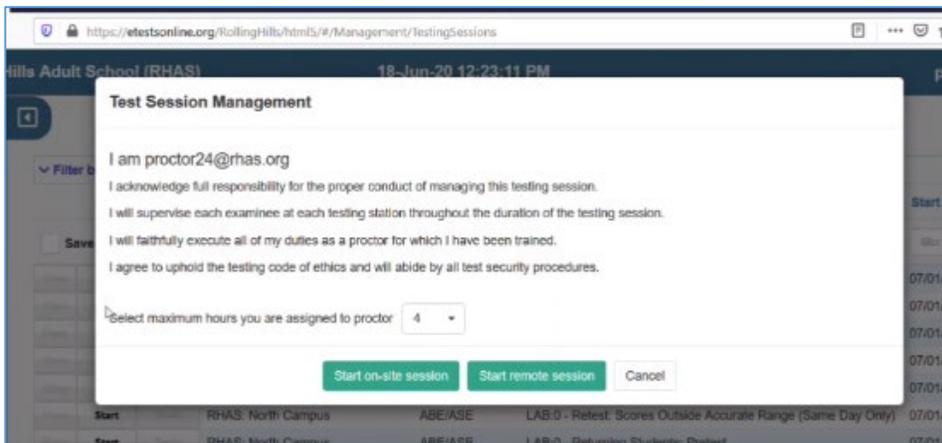
a. Sessions can be started in remote mode. Each remote session has a unique 6-digit code that proctors can pass to students to be used for station registration.

b. Students can register their stations by entering the code provided by the proctor.

c. Once registered, remote stations are automatically added to the session matching the registration code.

d. Proctors enable testing on each student remote station from the session activity page.

2. **New**: Option "Password Protected Adobe PDF" available when exporting data from listers or reports into PDF format.